

Minutes

Meeting: Corsham LHFIG
(Local Highway Footway Improvement Group)
Place: Virtual meeting via Microsoft Teams
Date: Wednesday 19th July 2023
Time: 14:00

Please direct any enquiries to Sarah Dearden (Senior Traffic Engineer), via email sarah.dearden@wiltshire.gov.uk

	Item	Update	Actions and recommendations	Who
	Date of meeting: 19 th July 2023			
A.	Attendees and apologies			
	<p>Present:</p> <p>Apologies:</p>	<p>Ruth Hopkinson (WCC Chair) Sarah Dearden (WC) Peter Shaw (LPC) Stuart Gregory (LPC) Derek Walters (WCC) James Whittleton (CTC) Brian Mathew (WCC) Nigel Ingledew (BPC) Robert Davies (BPC)</p> <p>Helen Belcher (WCC) David Arnup (WC) Tony Clarke (CPC)</p>		
B.	Notes of last meeting			
		The notes of the last meeting held on 26 th April 2023 were accepted as a true record.	Noted and agreed	

C.		Financial Position	
		<p>See Finance sheet. 2022/23 allocation is £21,902. 2021/22 underspend was £51,406 and the current commitments total £95,929.04 giving a remaining budget of £0. Assuming identical budget 2022/23 £21,902 Remaining budget of £9146 for 2023/24.</p>	Noted and agreed
D.		Schemes List – LIVE ACTIVE SCHEMES	
1)	<p><u>5-21-2</u> B3109 Bradford Road, Rudloe</p>	<p>Implementation of 40mph as per the speed limit assessment.</p> <p>Total cost: £11,508.25 LHFIG £8631.19 BPC £1438.53 CTC £1438.53</p> <p>BPC to investigate with school other measures that fall under TAOSJ and not related to LHFIG. Scheme to be progressed to implementation. (to be constructed 2023/24)</p>	<p>Discussion and action Legal work with TRO team for advert September 2023. If no objections then can proceed to installation, if objections received a committee report to be written and taken to cabinet member for consideration. Works package ongoing</p> <p>SD</p>

2)	<p><u>5-21-3</u></p> <p>Pool Green / Elley Green junction, Neston, Corsham</p>	<p>Pedestrian safety a concern at junction.</p> <p>CTC agreed to fund any survey work plus 25% towards implementation up to £5000.</p> <p>Plan and costs to be completed for April meeting.</p> <p>Option 2 agreed by all members, LHFIG agreed contribution of £6795 and CTC agreed contribution of £2265+£438 for catman survey.</p> <p>Scheme package being prepared-on site December 2022</p> <p>New bollard order for Milestone required due to contract change.</p> <p>Bollards on order</p>	<p><u>Discussion and action</u></p> <p>Works complete – site to be checked and signed off</p>	SD
3)	<p><u>5-22-8</u></p> <p>Lacock West Street/High Street junction</p> <p>Junction improvements (sub bid)</p>	<p>Improvements to the junction at West Street/High Street.</p> <p>LHFIG agreed to add to list (April 2022), site meeting to take place with SD/LPC to discuss cheaper alternative option for sub bid 2022.</p> <p>LPC £20,000 Contribution</p> <p>LHFIG £7,000 Contribution</p> <p>Sub Bid request £38,860</p> <p>Total estimated scheme cost £65,860</p> <p>Bid Submitted.</p> <p>Substantive Bid successful, works to be progressed to construction (currently on programme for Jan/Feb 2024)</p>	<p><u>Discussion and action</u></p> <p>Legal work with TRO team for advert September 2023. If no objections then can proceed to installation, if objections received a committee report to be written and taken to cabinet member for consideration.</p> <p>Works package ongoing</p> <p>On construction programme for late Jan 2024.</p>	SD
4)	<p><u>5-21-21</u></p> <p>Gastard Velley Hill-Issues with speeding</p>	<p>Gastard Velley Hill-Gastard is experiencing speeding through the village,</p> <p>CTC would like an appropriate engineering solution to be investigated to help prevent people traveling through the village at high speeds and improve road safety.</p> <p>AutoSpeed watch policy confusion, GR approached Wiltshire Police but as it stands WC and WP do not support the use of Autospeed watch. GR investigating.</p> <p>Site meeting required when officer time allows.</p> <p>Site meeting required to discuss options.</p>	<p><u>Discussion and action</u></p> <p>Sd and JW had site visit, plans and costs for next meeting – update DW</p>	SD

5)	<u>5-22-14</u> Lacock Hither Way Speeding issues	Hither Way 30mph to be included in the 20mph village centre works. 100% funding by National Trust to be linked with Lacock Village 20mph, proceed to implementation.	Discussion and action With TRO team for advert September Work package ongoing	SD
6)	<u>5-22-15</u> Lacock Village 20mph	LPC would like to see a blanket 20mph limit throughout the centre of Lacock (this should be the last to be implemented as part of the Atkins report) LHFIG agreed to add to list.(April 22) 20mph in village centre in progress. National Trust funding 100% be linked with Lacock Hither Way proceed to implementation.	Discussion and action With TRO team for advert September Work package ongoing	SD
7)	<u>5-22-16</u> A365 Devizes Road Warning signs	Speed of cars along A365 Devizes Rd through Box-BPC would like warning signs in advance of 30mph limit by the penultimate bend approaching Box from Melksham. Site visit completed, design and costs for next meeting.	Discussion and action Plan and costs for next meeting	SD
8)	<u>5-22-18</u> Tunnel Inn Crossroads Warning Sign	BPC request a tractor warning sign at the crossroads. Site visit completed, design and costs for next meeting.	Discussion and action Plan and costs for next meeting PC to review vegetation ownership/cutting back	SD BPC
9)	<u>5-22-19</u> Lycetts Orchard Caravan Park Signing improvements	BPC would like to request improvements to signs for the junction of Lycetts Orchard. (Requested reinstatement of Slow marking to be passed to Dave Arnup) Site visit completed, design and costs for next meeting.	Discussion and action Plan and costs for next meeting	SD

<p>10.</p>	<p><u>5-21-19</u> Box, Market Place</p>	<p>Signing and lining to deter HGVs/large vehicles from narrow 1 way street.</p> <p>BPC happy with proposals, re-costs to be done once new rates available in 2023. LHFIG agree their contribution. LHFIG agreed to progress scheme.</p> <p>New costs: £2500 LHFIG £1875 BPC £625 Progress to construction</p>	<p><u>Discussion and action</u> On order awaiting works start</p>	<p>SD</p>
<p>11.</p>	<p><u>5-22-2</u> Chapel Plaister Box Junction improvements</p>	<p>Danger to cars trying to exit from the junctions at Chapel Plaister onto B3109, junctions on brow of hill and has poor visibility from the right. LHFIG agreed to add to list.(April 22) BPC agreed the designs with slight change to sign locations, to be re-costed once new rates known, LHFIG agreed their contribution. LHFIG/BPC agree to implement.</p> <p>All agreed to contributions, proceed to construction.</p> <p>New costs: £3000 LHFIG £2250 BPC £750</p>	<p><u>Discussion and action</u> On order awaiting works start</p>	<p>SD</p>

E. Schemes list – LIVE - NO CURRENT ACTION				
1.	<p><u>5-20-4 / 5-20-6 (previously Issue 6876)</u></p> <p>Request for 20mph speed limit on residential streets around Corsham.</p>	<p>Request for Corsham Town area 20mph speed limit. Cost analysis attached. CTC agreed to progress Area 3 Neston 20mph, other areas to be reconsidered by P & A at later date. LHFIG contribute £16,132 TRO's for 20mph Neston (area 3) in progress. CTC to decide how they want to proceed with Area 1 and 2. Area 3 (Neston) TRO's ready for advert, if no objections implementation end of Summer, if objections, report required to go to cabinet for consideration.</p> <p>Action with CTC to consult with residents and discuss at P & A how to proceed Area 1+2</p>	<p>Discussion and action Area 3 Neston with TRO team on advert from 4th August, if not objections can be ordered, or of objections committee report to be written and take to cabinet to consideration.</p> <p>Area 2 and 3 been downsized to town centre roads, CTC to go out to consultation and discussions at P & A, JW to keep SD updated. SD to look at potential costs for town centre 20mph</p>	<p>SD</p> <p>JW</p> <p>SD</p>
2.	<p><u>5-21-9</u></p> <p>Fosse Way / Bath Road junction, Colerne</p>	<p>Request for signing improvements along fast bendy road.</p> <p>CATG Agreed contribution of £4359 CPC agreed their 25% contribution of £1454 Scheme package progressing for installation during 2022 All signing complete, lining on programme</p>	<p>Discussion and action Site work to be checked and signed off</p>	<p>SD</p>
3.	<p><u>5-20-2</u></p> <p>Lacock Road, Corsham – verge deterioration, request for footway/kerbing installation.</p>	<p>Request for kerblines along Lacock Rd near school, verge deterioration. want to proceed a legal order/costs will need to be agreed. Topo and Trial holes ordered-LHFIG agreed contribution of £4875 and CTC agreed 25% @ £1625 Trial holes completed no real issues can be physically built. Awaiting Topo survey. Topo complete SD to design and costs with new rates for July meeting. TRO for School in batch currently being done. Substantive bid scheme – design and costs for next meeting. Contributions to be agreed once costs known.</p>	<p>Discussion and action Cost of proposed scheme £45,700 1/3 CTC&LHFIG £15,234 (minimum) Potential sub bid grant request £30,466 JW to take finances to P & A for discussion. Decision to proceed with bid by October meeting in order to get the bid in on time for this year.</p>	<p>JW/CTC</p>

4.	<p><u>5-21-14</u> Corsham, A4 Pickwick junction with Middlewick Lane</p>	<p>Residents concerned about safety in crossing the A4 at Pickwick in the vicinity of Middlewick Lane. Site meeting with HB to discuss options, ped survey to be ordered. £1275 LHFIF agreed £956.25 CTC agreed £318.75. Ped results show area does not meet the criteria for a formal crossing. Site visit required to look at uncontrolled crossing options. Site meeting required to discuss options. (3/5/23)</p>	<p><u>Discussion and action</u> Cost of proposed scheme £23,850 1/3 CTC/LHFIF £7,950 (minimum) Potential sub bid grant £15,900 Or be funded directly by CTC/LHFIF</p>	CTC
5.	<p><u>5-21-17</u> Corsham, Potley Lane – Congestion and speeding</p>	<p>Congestion and speeding issues Agreed to progress Speed limit assessment. LHFIF agree £1875 contribution. CTC agree £625 contribution. SLA Ordered. RETRACTED AS ROAD ALREADY SUBJECT TO A 30MPH LIMIT, Occurred costs to be paid by CTC. With CTC for consideration going forward Site meeting required to discuss options when officer time allows</p>	<p><u>Discussion and action</u> Site meeting required</p>	SD/HB
6.	<p><u>5-22-22</u> A4 junction with Woodlands</p>	<p>Junction needs to be remodelled in order to make the existing refuge wider to accommodate mobility scooters and pushchairs. SD/HB to visit site as part of A4 ped improvements. Site visit required to discuss options. (3/5/23)</p>	<p><u>Discussion and action</u> Unsure if can physically make alterations to junction in order to widen the existing refuge island. Topo required. Cost of topo £1850 LHFIF 75% £1387.50 CTC £25% £462.50</p>	

7.	Waiting restriction review 2023 Batch 001	<p>Sites in batch: Corsham Lacock Road – School markings. Corsham Beechfield Rd- DYL Corsham Hatton Way/Edridge Place – DYL Corsham Ludmead Rd – DYL Corsham Morr Green/Greenhill – DYL Corsham A4 Pickwick – Extension of parking bay Corsham Priory Street = DYL Corsham South Street – DYL Lacock High Street – DYL Lacock Nethercote Hill – DYL</p> <p>In progress with TRO’s to be implemented this financial year 2023/24</p>	<p><u>Discussion and action</u> With TRO team for advert</p>	
F.	Scheme’s list – WATCHING BRIEF			
1.	<p><u>Issue 6829</u></p> <p>Lacock village – restriction for tourist coach restriction.</p>	<p>Restriction for coaches.</p> <p>Leave on agenda for now and monitor. Melksham Bypass route selection process might have an impact on this issue in the future.</p> <p>Watching brief</p>	<p><u>Discussion and action</u> Watching brief</p>	

2.	<p><u>Issue 6886</u></p> <p>A4 and Cross Keys Road junction. Request for reduction in speed limit.</p>	<p>SA raised concerns over recommendation requesting that section 1 be reduced to 40mph. Officers explained criteria relating to setting speed limit. Request for information on whether environmental impact assessment is carried out as part of the assessment. Group agreed to fund implementation with estimate of £7,000 (CATG £5,250). Subject to Corsham TC confirming 25% contribution of £1,750.</p> <p>JW asked a process related question. KD confirmed if Corsham TC convince the rest of the group Councillors that a 40mph speed limit should be imposed, this will have to be escalated to the Head of Highways and Asset Management.</p> <p>Sept/Jan meeting agreed Ruth and Helen to work with CTC to put case forward to GR. (HB to add to P&A agenda for discussion).</p> <p>Agreed to remove from priority list at present as no WC time required.</p> <p>RH/HB sent email to Gareth Rogers-awaiting reply Sarah D chased.</p> <p>JW spoken with GR, awaiting written reply</p>	<p><u>Discussion and action</u></p> <p>No further action – can be removed</p>	SD
3.	<p><u>Issue 5818</u> <u>Issue 6364</u></p> <p>Park Lane, Corsham - issues with parking in vicinity of Chestnut Grange & Purleigh Road.</p>	<p>Parking concerns</p> <p>Further site visits required to monitor parking situation SD complete no issues at present, agreed to remove from priority list until any new evidence produced.</p> <p>Location not improving to be looked into more detail, poss sub bid 2024/25 to including parking spaces in verge.</p> <p>No recorded accidents. No single answer to illuminate problems.</p> <p>Possible contributions from business owners as they are the ones causing the main problems.</p> <p>To be looked at when officers time allows.</p>	<p><u>Discussion and action</u></p> <p>Watching brief</p>	

4.	<p><u>5-21-22</u> Services Cotswold Centre Neston, Speeding issues</p>	<p>The SCC is on narrow road, corner, 60mph, as you exit site by car turning right or enter camp turning right, its dangerous. Speeding cars often on wrong side of road. No footway on one side so walkers need to cross road. TC supports a reduction in speed limit-requesting 30mph. Send Metrocounts to SD</p>	<p><u>Discussion and action</u> Metrocounts received:60mph signed limit 85%ile 32.2mph – no further action at this time</p>	
5.	<p><u>5-22-1</u> Leafy Lane Box Speed/Crossing issues</p>	<p>Leafy Lane Box-unsafe for pedestrians to cross road due to volume and speed of vehicles. BPC request a speed limit assessment and pedestrian survey be carried out. Ped survey does not meet criteria for formal crossing-action with BPC with how to proceed with possible informal crossing as per kates previous designs. SLA-Did not meet criteria for a 30mph, 40 to remain. Action with BPC to decide how to proceed, does not meet criteria for speed limit change or formal pedestrian crossing. BPC to look at what Section 106 money from developer is available for highway improvements.</p>	<p><u>Discussion and action</u> Can be removed from next agenda and BPC to issue new request for dropped kerbs</p>	BPC
6.	<p><u>5-22-3</u> Gastard Lanes End B3353 Junction improvements</p>	<p>Parking in the entrance to Lanes End adjacent to the B3353 forces cars to turn earlier and cross the carriageway, look into options to stop cars parking right on the junction, also dropped kerb is often inaccessible. LHFIG agreed to add to list.(April 22) Watching brief until workload permits. Watching brief</p>	<p><u>Discussion and action</u> Group agreed to remove from agenda.</p>	SD

7.	<p><u>5-22-4</u> A4 Pickwick, Field Houses Footway/Formal Crossing</p>	<p>No footway between entrance to Field Houses and entrance to Woodlands, residents walk in verge currently to get to crossing point, new footway proposed. Also a superior pedestrian crossing outside the entrance to Woodlands.(BM states declaration of interest as family member lives here.) LHFIG agreed to add to list.(April 22) Watching brief until workload permits. Watching brief</p>	<p>Discussion and action Watching brief</p>	
8.	<p><u>5-22-5</u> Corsham Lacock Road Speeding issues</p>	<p>Lacock Road well used pedestrian route visiting Cemeteries at Lack Road/Ladbrook Lane. Footway and carriageway narrow. Cars speed past pedestrians. CTC request a speed limit assessment to be undertaken to lower the speed limit to 30mph. LHFIG agreed to add to list.(April 22) Watching brief until workload permits. CTC to arrange metrocount to determine if speed is an issue. JW ordered metrocounts awaiting results.</p>	<p>Discussion and action Metrocounts received:60mph signed limit 85%ile 45.1mph – no further action at this time</p>	
9.	<p><u>5-22-7</u> Corsham Lypiatt Road Speeding issues</p>	<p>Speeding vehicles along Lypiatt Road between Elley Green and Dicketts Road. CTC supports the need to lower speed limit to 30mph. LHFIG agreed to add to list.(April 22) Watching brief until workload permits. CTC to arrange metrocounts to determine if speed an issue. JW ordered metrocounts, awaiting results.</p>	<p>Discussion and action Metrocounts received:60mph signed limit 85%ile 40.9mph – no further action at this time</p>	

10.	<p><u>5-22-9/10/11/12</u> Lacock Bowden Hill (East/West) Cantax Hill West Street Raised table (sub bid)</p>	<p>9-As part of the Atkins traffic study suggestion of raised table East of Forest Lane junction on the C155. 10-As part of the Atkins traffic study suggestion of raised table West of Forest Lane junction on the C155. 11-As part of the Atkins traffic study suggestion of raised table in the vicinity of the Lacock village gateway on Cantax Hill and to extend the 30mph speed limit to the junction with the A350 traffic lights. 12-As part of the Atkins traffic study suggestion of raised table in West Street South of the cemetery before the junction with Hither Way.</p> <p>LHFIG agreed to add to list.(April 22) Watching brief until workload permits.</p>	<p><u>Discussion and action</u> LPC request site meeting to look at potential locations for traffic calming, when officer time allows.</p>	SD/LPC
11.	<p><u>5-22-13</u> Lacock Church Street/East Street Signing review and one way</p>	<p>Drivers unaware there is a no through road up Church Street and have to back down Nethercote Hill through the ford, conflicts with pedestrians.</p> <p>In East Street cars cannot pass due to parked cars on one side, drivers reversing in either direction. LPC request a signing review and possible one way down East Street.</p> <p>LHFIG agreed to add to list.(April 22) Watching brief until workload permits.</p>	<p><u>Discussion and action</u> Watching Brief</p>	
12.	<p><u>5-22-21</u> A4 Hartham Lane, Corsham</p>	<p>Resident of NO.1 Pickwick planning on buying a mobility scooter to assist him in getting to town, requires dropped kerb to access footway to town, and also barriers to be changed so he can fit through.</p> <p>To be investigated when workload permits Watching Brief</p>	<p><u>Discussion and action</u> Watching Brief</p>	

13.	Waiting restrictions 2024 Batch 002	5-22-23 The Corsham Estate – inconsiderate parking by gates makes access difficult – DYL.	Discussion and action Watching Brief- batch every 2 years	
G. New Issues				
1.	5-23-1 Corsham Cresswells steps	No contact name or details on issue form. Steps causing trip hazards.	Discussion and action Group agreed to add to agenda – Dave Arnup aware of maintenance issue	DA
2.	5-23-2 Corsham A4 Hare & Hounds R/A – Pedestrian improvements	No contact name or details on issue form. Crossing points to be improved at various points around roundabout – topo required due to HGV movements.	Discussion and action Group agreed to add to next agenda.	SD

F. AOB				
	1.	REMINDER – New issue forms to be sent to the LHFIG email address lhfigrequests@wiltshire.gov.uk Town and Parish Councils must have discussed and agreed to progress the issue reported, before the form is sent in, blank forms with no recorded support from Town/Parish will not be progressed. Please also make sure the contacts box is filled in or it will not be progressed.		

G.	
	<p>TOP PRIORITY SCHEMES LISTED BELOW (SCHEMES HIGHLIGHTED IN YELLOW REQUIRE FUNDING APPROVAL FROM THE AREA BOARD):</p> <ol style="list-style-type: none"> 1. 5-20-4 Request for 20mph speed limit on residential streets, Corsham SL Assessment £2,500 (CATG £1875, Corsham TC £625) Installation works £5415.3. Installation works for all 3 areas = £45,616 (LHFIG £16,132 CTC £23,857) 2. 5-21-3 Pool Green/Elley Green Junction Pedestrian works £3500 Additional £3295 required for installation 3. 5-21-9 Fosseyway/Bath Road Junction Colerne signing review £2500, Additional £1859 required for installation 4. 5-20-2 Corsham Lacock Road verge deterioration, kerbing works. Topo £2000 (CATG £1500/CTC £500) Trial Holes £4200 (CATG £3375 CTC £1125) 5. 5-22-8 Lacock High St/West St junction improvements sub bid £65,860 (LHFIG £7000)/LPC £20,000) 6. 5-21-19 Box Market Place signing/Lining £2500 LHFIG £1875 BPC £625 7. 5-22-2 Chapel Plaister junction improvements £3000 LHFIG £2250 BPC £750 8. 2022/23 Corsham LHFIG Waiting restrictions (LHFIG £7093.02) 9. 5-22-16 A365 Box Devizes Rd – Warning signs £1000 LHFIG £750 BPC £250 10. 5-22-18 Tunnel Inn Crossroads – Signing £1000 LHFIG £750 BPC £250 11. 5-2219 Lycetts Orchard Caravan Park signing/lining £1000 LHFIG £750 BPC £250
H.	<p>Date of Next Meeting Wednesday 11th October 2023 2pm Teams</p>

Corsham Community Area Transport Group

Highways Officer – Sarah Dearden

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Corsham Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Corsham Area Board will have a remaining Highways funding balance of **£9146**

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding Implications

6.1 There are no safeguarding implications

7. Recommendations

Corsham Area Board are asked to approve recommendations